



MILITARY SEALIFT COMMAND

MSC Portal

**Prepared for Military Sealift Command
by Emprise Corporation**

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Learning Objectives

- The overarching objective of this module is to introduce participants to the MSC Portal.
- At the conclusion of this module, you will understand and be able to describe the following:
 - Accessing the MSC Portal
 - Navigating the MSC Portal



MSC Portal

- Major repository for MSC documentation
- Gateway to numerous sub-portals and MSC program
- Accessed at: <https://msc.navy.deps.mil/Pages/Home.aspx>
 - CAC required to access portal



Home Page

The screenshot shows a web browser displaying the MSC Extranet Portal. The browser's address bar shows the URL <http://mic.navy.deps.mil/pages/home.aspx>. The page features a dark blue header with the MSC logo and navigation links: About MSC, Organization, References, Employee Resources, Communities, Applications, Contacts, and Help. A search bar is located on the right side of the header. Below the header, the page is divided into several sections. On the left, there is a portrait of the Commander, RADM Michael Wertbauer. To the right of the portrait, there are links for the Deputy Commander (RDME Bob Clark), Executive Director (Mr. Steven C. Cade), Chief of Staff (CAPT Kevin Robinson), and Command Master Chief (CMDM Rick Dyksterhaus). In the center, the Mission statement is displayed: "Empower Global Warfighting Capabilities. Military Sealift Command exists to support the joint warfighter across the full spectrum of military operations. Our mission is timeless and essential. Regardless of the challenge, we prevail! Working seamlessly with key partners to master the maritime and cyber domains, MSC provides on-time logistics, strategic airlift, as well as specialized missions anywhere in the world, under any conditions, 24/7, 365 days a year." Below the mission statement, the Vision statement is displayed: "United We Sail. With unified resolve, we boldly sail the world's oceans to provide essential assured logistics and service support to the warfighter as the nation's premier maritime transportation organization." At the bottom of the page, there are several navigation buttons: Announcements, Commander's Corner, Contact Commander Leadership, Spotlight, DPSEC, Popular Content, Portal News, and PIV News.



About MSC Tab

The screenshot shows the MSC Extranet Portal interface. The browser address bar displays <https://msc.navy.deps.mil/Pages/Home.aspx>. The page header includes the MSC logo and the text "MILITARY SEALIFT COMMAND MSC". A navigation menu contains the following items: "About MSC", "Organization", "References", and "Employee Res...". A dropdown menu is open under "About MSC", listing the following options: "Command Brief", "Key Personnel and Collateral Duties", "MSC Historical Program", "MSC Organization Chart", "MSC Voyage Plan 2017-2020", "Ship Directory", "Ships of MSC", "Taskers", and "X-132". A red arrow points to the "About MSC" tab. Below the navigation menu, there is a photograph of a man in a military uniform and a list of personnel including "Committee", "Michael Wettlaufer", "Commander", "RML Bob Clark", "Executive Director", "Steven C. Cade", "Chief of Staff", "CAPT Kevin Robinson", and "Command Master Chief", "CNOCM Rick Dylasterhaus".



Organization Tab

The screenshot shows the MSC Navy Portal with the 'Organization' dropdown menu open. The menu lists various organizational units and their leaders. A red arrow points to the 'Organization' tab in the navigation bar.

Unit	Leader
N00 - Front Office	Click on the Organization leader to view a page with direct links to each Code's site
N00L - MSC Counsel	PM8 - T-EPF/HST
N02B - Small Business	PM9 - Adaptive Force Program
N02FS - Force Safety	N04 - Directorate Maritime Operations - DMO
N02G - Command Chaplain (N00C)	N04T - Training & Readiness
N02H - MSC Force Surgeon (N00M)	N2/N3/N5 - Ops/Plans/MOC
N02IG - MSC Inspector General (N00I)	N4 - Logistics
N02P - MSC Congressional and Public Affairs (N00P)	N6 - C&I
N1 - Total Force Management	N7 - Engineering
N14 - MSC Reserve Programs (N00R)	N8 - Comptroller
N03 - Directorate Ship Management - DSM (PO1 & PO2)	N9 - Corporate Operations
N0301 - Combat Logistics Force (CLF)	N10 - Contracting
N0302 - Special Missions/PREPO	MSCEURAF
N0303 - Surge/Sealift	MSCCEVT
PM1 - T-AD	MSCFE
PM2 - Special Missions	MSCCLANT
PM3 - Navy PREPO & Seabasing	MSCPAC
PM4 - AS/T-AH/T-AT/T-ARS/SCC	MPSRON 2
PMS - Army/AF Prepo & Surge	MPSRON 3



References Tab

The screenshot shows the MSC Extranet Portal interface. The navigation bar includes the following tabs: Home, About MSC, Organization, **References**, Employee Resources, Communities, Applications, Contacts, and Help. A red arrow points to the 'References' tab, which is currently expanded to show a list of links:

- Acronyms
- All Fleet Library
- Continuity of Operations & Emergency Preparedness
- Contracting (NIG) Customer Toolbox
- CORT Tool
- Cyber Readiness Dashboard
- Cyber Security Corner
- EXMS - Local Element Management Resources
- Electronics (CASREP Tracking)
- Federal Voting Assistance Program
- Financial Execution Funding Documents
- Force Protection (Ashore/Afloat)
- Gov't Purchase Card (GPC)
- HR Policy
- Maint. Readiness, and Training (MRT/Schedule)
- MSC Directive Repository
- MSC External Links
- MSC Knowledge & Information Management Guide
- MSC NAVTRACKS
- MSC Sea Lanes
- MSC Voyage Plan
- Newsletters and Factsheets
- Safety
- SECNAV Strategic Vision 2017
- Security
- Ships Projects & POCs
- SRRB SID Logs
- Telework
- Transportation Management System (TMS)
- Travel Guidance

Below the navigation bar, there is a portrait of a man in a military uniform. At the bottom of the page, there are several tabs for announcements and news: Announcements, Commander's Corner, Contact Commander Leadership, Spotlight, OPSEC, Popular Content, Portal News, and PIV News.



Employee Resources

The screenshot shows the MSC Extranet Portal. A red arrow points to the 'Employee Resources' dropdown menu, which is open. The menu items are:

- Civilian Workforce Development Strategy
- Command Discussion
- Cyber Security Work Force
- EEO and Diversity
- Employee Check In/Check Out
- Facilities Reporting System
- General Training (Ashore)
- HRO
- Human Resources Board (HRB)
- Key Personnel and Collateral Duties
- MSC Underway Replenishment Training Center (MUTC)
- Personnel Locator
- Reserves - Cargo Afloat Rig Team (CART)
- SAAR - N - Submit & Track
- VTC Services (Provided by N6)

Below the menu, there is a photo of the Commander, RADM Michael Wirtlauf, and a list of other key personnel:

- Deputy Commander: RDMR Bob Clark
- Executive Director: Mr. Steven C. Cade
- Chief of Staff: CAPT Kevin Robinson
- Command Master Chief: OMDCM Rick Dyksterhouse

Below the personnel list, there is a section titled 'Vision' with the text: 'United We Sail. With unified resolve, we boldly sail the world's oceans to provide essential assured logistics and service support to the warfighter as the nation's premier maritime transportation organization.'

Announcements: [Commander's Corner](#) [Contact Commander Leadership](#) [Spotlight](#) [OPSEC](#) [Popular Content](#) [Portal News](#) [Piv News](#)



Communities Tab

The screenshot shows the MSC Extranet Portal with the 'Communities' dropdown menu open. A red arrow points to the 'Communities' tab in the navigation bar. The dropdown menu lists the following items:

- Civilian Workforce Development - CFTs
- Continuous Process Improvement
- Employee Resources Group
- Ethics Information
- Health and Wellness Committee***
- Hospital Ships
- Knowledge Management Working Group (KMWG)***
- Maintenance and Repair Management System (MRMS)
- GLOC/HQ CFT's
- Morale, Welfare and Recreation (MWR)
- MSC Mentoring
- Port Offices
- Quality Management System (QMS)
- Records Management Program
- Safety Management System (SMS)
- Team U

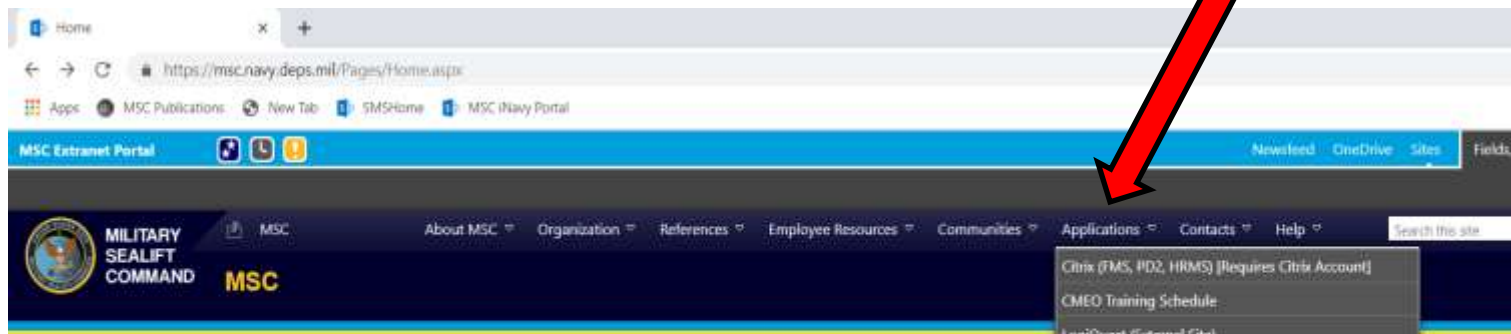
The main content area features a portrait of the Commander, RADM Michael Wettlaufer, and a list of key personnel:

- Commander**
RADM Michael Wettlaufer
- Deputy Commander**
RDML Bob Clark
- Executive Director**
Mr. Steven C. Gade
- Chief of Staff**
CAPT Kevin Robinson
- Command Master Chief**
CMDCM Rick Dyksterhouse

At the bottom of the page, there are navigation tabs for 'Announcements', 'Commander's Corner', 'Contact Commander Leadership', 'Spotlight', 'OPSEC', 'Popular Content', 'Portal News', and 'PR News'. The URL at the bottom is <https://msc.navy.deps.mil/Pages/CWDS.aspx>.



Applications Tab



Commander
RADM Michael Wettlaufer

Deputy Commander
RDM1 Bob Clark

Executive Director
Mr. Steven C. Cade

Chief of Staff
CAPT Kevin Robinson

Command Master Chief
CMDM Rick Dyksterhouse

Empowerment

Military Sealift Command exists to support the joint warfighter across the full spectrum of military operations. Our mission is timeless and essential. Regardless of the challenge, we prevail! Working seamlessly with key partners to master the maritime and cyber domains, MSC provides on-time logistics, strategic sealift, as well as specialized missions anywhere in the world, under any conditions, 24/7, 365 days a year.

Vision

United We Sail

With unified resolve, we boldly sail the world's oceans to provide essential assured logistics and service support to the warfighter as the nation's premier maritime transportation organization.





Contacts Tab

The screenshot shows the MSC Extranet Portal with the following elements:

- Browser address bar: <https://msc.navy.deps.mil/Pages/Home.aspx>
- Navigation bar: MSC Extranet Portal, Home, OneDrive, Sites, Field
- Header: MILITARY SEALIFT COMMAND MSC, About MSC, Organization, References, Employee Resources, Communities, Applications, **Contacts**, Help, Search this site
- Dropdown menu (highlighted by a red arrow):
 - Key Personnel and Collateral Duties
 - Personnel Locator
 - Ship Directory
 - MSC Portal Content Managers and Site Admins
 - Updating Your Contact Information
- Main content area:
 - Image of Commander RADM Michael Wettlauffer
 - Text: **Commander** RADM Michael Wettlauffer
 - Text: **Deputy Commander** RDM1 Bob Clark
 - Text: **Executive Director** Mr. Steven C. Cade
 - Text: **Chief of Staff** CAPT Kevin Robinson
 - Text: **Command Master Chief** CMDCM Rick Dyksterhouse
 - Mission statement: Empower Global Warfighting... Military Sealift Command exists to support the joint warfighter across the full spectrum of military operations...
 - Vision statement: United We Sail... With unified resolve, we boldly sail the world's oceans to provide essential assured logistics and service support to the warfighter as the nation's premier maritime transportation organization.
- Footer: Announcements, Commander's Corner, Contact Commander Leadership, Spotlight, OPSEC, Popular Content, Portal News, PIV News
- URL at bottom: <https://msc.navy.deps.mil/Intranet/CCIC/Pages/MSC-Key-Personnel-and-Collateral-Duties.aspx>



Help Tab

The screenshot shows the MSC Extranet Portal website. The browser address bar displays <https://msc.navy.deps.mil/Pages/Home.aspx>. The navigation menu includes: Home, MSC Publications, New Tab, SMSHome, MSC Navy Portal, MSC Extranet Portal, Newsfeed, My Drive, Sites, Fields, G, and a search bar. The main navigation bar contains: MILITARY SEALIFT COMMAND MSC, About MSC, Organization, References, Employee Resources, Communities, Applications, Contacts, and Help. A red arrow points to the Help tab, which has a dropdown menu with the following items: Activate the PIV Certificate, IT Service Catalog - *NEW*, MSC Homepage Wiki, MSC Portal Account Registration, MSC Portal Feedback, MSC Portal Support Center, MSC Portal Training, and Updating Your Contact Information. The main content area features a photo of the Commander, RADM Michael Wettlaufer, and lists other key personnel: Deputy Commander RDM Bob Clark, Executive Director Mr. Steven C. Cade, Chief of Staff CAPT Kevin Robinson, and Command Master Chief CMDCM Rick Dyksterhouse. The Mission statement reads: "Empower Global Warfighting Capabilities. Military Sealift Command exists to support the joint warfighter in all domains of military operations. Our mission is timeless and essential. In the face of ever-evolving challenges, we prevail! Working seamlessly with key partners in the air, land, sea, and cyber domains, MSC provides on-time logistics, strategic support, and specialized missions anywhere in the world, under any conditions, 24/7, 365 days a year." The Vision statement reads: "United We Sail. With unified resolve, we boldly sail the world's oceans to provide essential assured logistics and service support to the warfighter as the nation's premier maritime transportation organization." At the bottom, there are navigation tabs for Announcements, Commander's Corner, Contact Commander Leadership, Spotlight, OPSEC, Popular Content, Portal News, and PIV News. A URL <https://msc.navy.deps.mil/SitePages/ActivatePIVCert.aspx> is visible at the bottom left.



Additional Tabs

The screenshot shows the MSC Extranet Portal website. The browser address bar displays <http://mic.navy.deps.mil/pages/home.aspx>. The page header includes the MSC logo and navigation links: About MSC, Organization, References, Employee Resources, Communities, Applications, Contacts, and Help. A search bar is also present. The main content area features a portrait of the Commander, a list of key personnel (Deputy Commander, Executive Director, Chief of Staff, and Command Master Chief), and a mission statement. A red arrow points to a row of navigation tabs at the bottom of the page, which are highlighted with a red box. The tabs include: Announcements, Commander's Corner, Contact Commander Leadership, Spotlight, DPSEC, Popular Content, Portal News, and PTV News.



Summary

- **During this module, we have discussed:**
 - **Accessing the MSC Portal**
 - **Navigating the MSC Portal**



Final Questions





Revision History

Date	Version	Description	Author
8/6/19	0.0	Initial draft	Gary Fields